

DRAFT MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING

Held virtually (using Zoom)

at 7.30pm on Wednesday 7th April 2021

Councillors present: Anne Freeland (Chairman to 7.40pm), William Helen (from 7.40pm and Chairman), Andrew Adams, Graham Foot, Neil Hornby, David Wandless (from 8.00pm), Roger Townsend, Peter O'Keefe, Olive Bramley.
In attendance: HCCllr Jackie Porter, DCllr Caroline Horrill, DCllr Stephen Godfrey.
Clerk: Jocelyn Jenkins
Public: 1
Apologies: Cllr Charlotte Cobb.

056 CODE OF CONDUCT Cllr Adams – Warren Centre (NPI), Cllr Helen – East Stratton Village Hall (NPI), Cllr Bramley – East Stratton Village Hall (NPI).

057 MINUTES of the (virtual) Ordinary Parish Council meeting of 3rd March 2021 were **agreed**.

058 MATTERS ARISING from the minutes

058.1 047.1 Village Shop Micheldever Community Enterprise Society (MCES) have written to the Parish Council following the news that the retail unit on the site of the old shop has been sold to a purchaser who intends to trade as a village shop. The Parish Council made a £3000 grant to MCES towards the cost of developing a shop which was repayable if a shop was not established. £2000 of this will now be repaid immediately. The balance has been used to pay expenses and it was **agreed** to request a breakdown of the expenses and to consider these at the May meeting.

The meeting adjourned for reports and questions from the public

059 REPORTS

059.1 HCCllr Jackie Porter provided a written report (Appendix 1) which noted that the census data, once compiled, is publicly available for use. The Local Plan consultation closes on 12th April. The A33 footway has been cleared of vegetation and an appraisal of the surface is now being conducted. A meeting, which will include representatives from the Parish Council, will be held in due course to decide what the future of these paths should be. HCCllr Porter also noted that the road closure signs at Overton Road are not accurate as traffic light controls will be used at most times. Ploughing of the fields behind Duke Street, which has led to flooding, has been reported to the HCC flooding team and to Highways.

059.2 DCllr Stephen Godfrey also noted the closure of the Local Plan consultation on 12th April and encouraged councillors and residents to respond. The sport and leisure park at Bar End is nearing completion and will open very soon. The tennis courts at River Park are now open and are free to use until the end of May. Local culture and leisure businesses have received funds from the latest Government grants to assist their survival and recovery. The City Council has some small business grant funding remaining for qualifying businesses. As councils move from holding meetings virtually, Lisa Kirkman at WCC can provide advice but there are difficulties due to the current restrictions.

059.3 DCllr Caroline Horrill reminded councillors that the City Council is currently in purdah due to the elections in May. She thanked councillors for attending the site meeting with Andrew Palmer to discuss exception sites for affordable housing and the potential shop location. The results of the survey on the housing needs of young people are currently being collated and will be available after the elections. The new Trinity development in Winchester provides accommodation for twelve residents who might otherwise have been homeless. Cllr Townsend noted that there have been further issues recently with parking around the Crease. The Clerk will forward the recent correspondence she has had with WCC and the Schools Transport Team to HCCllr Porter. DCllr Horrill noted that conversations with the HCC Schools Transport Team have proved the most effective elsewhere in the District.

060 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

The meeting resumed

Chairman's initials Date

061 CORRESPONDENCE received by the Clerk in the past month:

HALC	Guidance on actions that councils should not take during purdah.	Noted.
Warren Centre	Grant request towards CCTV equipment to	A request has been made for further

include car park surveillance.

information, likely cost etc but noted that it could be a good idea.

Pre-school

The pre-school is encountering serious financial difficulties with a large deficit anticipated and are seeking grants to meet the shortfall in income.

Details have been supplied to HCCllr Porter and further details requested from the pre-school.

CPRE Hampshire
WCC

Virtual AGM Saturday 24th April.

Noted.

The project manager for the wetland in Micheldever has asked for historical information in respect of the land and sewage treatment works.

Cllrs Bramley and Townsend will assist and meet with Duncan as appropriate under current guidelines.

Centre for Sustainable
Energy (CSE)

Survey in respect of project to engage and inspire Parish Councils to respond to the climate emergency

Cllrs O'Keefe and Adams delegated to respond to the survey.

062 PLANNING & ENVIRONMENT

062.1 New Applications

Detail

Draft comments

501 Coxford Farm, Micheldever

Replacement dwelling – revised design from previous application.

No comment.

502 86 The Crease, Micheldever

Apple tree to crown reduce 1.5 - 2metres.

No comment.

503 East Stratton House, E.Stratton

Erection of garage & log store, swimming pool and pool house.

No comment.

504 Northbrook Arms, East Stratton

To vary conditions 2 (approved plans) and 13 (occupation of tourist accommodation) on approved application 19/01721/FUL. Concern re vehicle access by function room but support for change re cottage. Cllrs Hornby and Bramley will consult owner

& residents before final comment is submitted.

505 3 Baring Close, East Stratton

Beech to reduce.

No comment.

062.2 The draft comment on 501 to 505 were **agreed**. Any change to the comment on 504 will be notified to councillors.

062.3 051.3 Affordable Housing & Exception Sites There were no further comments on the proposed changes to parking at Southbrook Cottages.

Capacity drawings for the site at Barron Close were considered and it was **agreed** to ask Helen Farnham (WCC Project Manager) to write a short item for the May Dever with a diagram included.

062.4 051.4 Village Design Statement Cllr O'Keefe noted that only minor adjustments and a list of acknowledgements are required to complete the VDS. Councillors were asked to review the final version this month in order that it can be approved at the May meeting.

062.5 051.5 Winchester Local Plan 2036 & Call for sites Cllr Hornby circulated a draft response to the Strategic Issues and Priorities Consultation prior to the meeting. It was **agreed** to submit this as the Parish Council response.

062.6 051.6 Carousel Park The anticipated meeting has been further delayed due to purdah. A specialist enforcement team has now been recruited and they are ready to commence work once lockdown restrictions allow. It was noted that the boundary fence appears to have been moved. HCCllr Porter will consult with Enforcement about this.

062.7 051.7 Community Greening Campaign No volunteers to assist with the campaign came forward following the request in the April Dever. A further request will be made in the May edition and councillors will seek some volunteers directly from the community.

Chairman's initials Date

063 PARISH SERVICES

063.1 052.1 Highways Matters Cllr Bramley advised that the Lengthsman will be in the parish tomorrow and has been asked to rub down and re-oil the benches. Peter Cresswell has levelled and re-seeded Bridleway 3A (Sloe Lane) and it is looking greatly improved.

063.2 052.2 Pavement Micheldever Station to railway bridge HCC Specialist Environmental Services are due to visit to record the fungi.

063.3 052.3 Network Rail There has been further rubbish and verge damage reported this month. Some rubbish clearance has taken place and Network Rail have said that they will deal with the verge damage.

063.4 052.4 SLR & Community Funded Initiatives Following the approval last month of the draft drawings, cost

estimates are now anticipated for the gateway features on Overton Road.

063.5 052.5 A303 Flooding See 059.1 above.

063.6 052.6 Community Payback & A33 Footpath See 059.1 above.

064 SPORTS & RECREATION

064.1 053.1 Warren Field & Play Area It was **agreed** that Cllrs Wandless and Foot would each hold a set of keys for the security gates at Warren Field. Andy Clarke already holds a set of keys and two further sets would be made available to the Warren Centre on the understanding that the Council should be informed who holds these sets and that no copies should be made under any circumstances.

The annual play area inspection has identified that the somersault bars present a moderate risk and that six low risk items were also identified. Cllrs Wandless and Foot will seek to remedy these points this month and report to the May meeting on any outstanding matters.

064.2 053.2 LRPF Pavilion & Play Area The annual play area inspection has identified that the infant swings present a moderate risk and five further items present a low risk. As Above, Cllrs Wandless and Foot will seek to remedy as many points as possible and report to the May meeting on any which remain outstanding.

065 FINANCE

065.1 Accounts for payment were **agreed**:

			Total	VAT	Net
2542	Craig Townsend	Hedge cutting	60.00	10.00	50.00
2543	Greening Campaign	Phase 1 fee	50.00	0.00	50.00
2544	Business Stream	Water – LRPF	53.15	0.00	53.15
2545	SSE	Electricity – LRPF	145.67	6.93	138.74
2546	Andrew Adams	Zoom & printer ink	37.38	2.40	34.98
2547	HMRC	4 th Qtr PAYE	427.29	0.00	427.29
2548	Jocelyn Jenkins	March expenses	128.78	16.47	112.31
2549	Jocelyn Jenkins	March salary	806.69	0.00	806.69
2550	WCC	Play area annual inspections	89.90	0.00	89.90
DD	NEST	March pension contributions	198.51	0.00	198.51
DD	PWLB	Loan repayment	2443.43	0.00	2443.43

RFO's Report

065.2 054.2 Balances & Bank reconciliation Balances report 28th February 2021.

Cash held: £78,921.33. Reserves: Earmarked: £63,617. General: £15,304.

065.3 054.3 Bank Accounts An application for digital banking has been made to RBS. The Financial Regulations will be adjusted to allow for BACs payments and this will be considered at the Annual Meeting on 5th May.

065.4 054.4 Risk Management & Covid Response The outdoor fitness equipment can re-open from 12th April.

066 OTHER COMMITTEES

066.1 055.1 Northbrook Hall No report.

066.2 055.2 The Warren Centre No report.

066.3 055.3 East Stratton Village Hall No report.

066.4 055.4 Allotments No report.

066.5 055.5 Media and Broadband No report.

066.6 055.6 Monthly Dever item A further request for volunteers for the Greening Campaign and the item from WCC re Barron Close.

Chairman's initials Date

066.7 Other Council matters

066.7.1 Meetings The Annual Meeting (AGM) and ordinary May meeting will be held virtually on 5th May and an agreement will be reached on 5th May on whether a meeting should be held in June as virtual meetings will no longer be allowed but restrictions will continue to apply,

The Chairman closed the meeting at 9.50pm

Next meeting: This is the Annual Meeting (AGM) of the Parish Council scheduled for 7.30pm Wednesday 5th April 2021. The Ordinary Meeting will follow immediately after this at approximately 8.00pm. Both will be virtual meetings and full details will be provided with the agenda and on the website.

Chairman's signature