

# MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING

Held virtually (using Zoom)

at 7.30pm on Wednesday 1<sup>st</sup> July 2020

Councillors present: David Wandless (Elected Chairman), Andrew Adams, Graham Foot, Olive Bramley, Neil Hornby, Peter O'Keefe, Roger Townsend.  
In attendance: HCCLr Jackie Porter, DCCLr Stephen Godfrey.  
Clerk: Jocelyn Jenkins  
Public: 2  
Apologies: Cllr William Helen, Cllr Anne Freeland, Cllr Charlotte Cobb, DCCLr Caroline Horrill.

**963 RECORDING** It was **agreed** that the meeting could be recorded and the recording retained for up to seven days to assist, if necessary, in the preparation of the minutes.

**964 CODE OF CONDUCT** Cllr Bramley – East Stratton Village Hall (NPI), Cllr Adams – Warren Centre (NPI).

**965 MINUTES** of the (virtual) Parish Council meeting of 3<sup>rd</sup> June 2020 were **agreed**. These will be posted to Cllr Wandless (Chair of this meeting) to sign.

**966 MATTERS ARISING** from the minutes

966.1 954.1 Village Clock A service has been booked with the Cumbria Clock Company. The Clerk will contact the school to check that the engineer will be able to safely access the tower.

*The meeting adjourned for reports and questions from the public*

## 967 REPORTS

967.1 HCCLr Jackie Porter supplied a written report (Appendix 1) and drew attention to the revision of the Minerals and Waste Plan, noting that the Parish may be affected due to the railway sidings. The cost of covid to HCC has now exceeded £200 million. The helpline will continue and there is now also a Modern Slavery Helpline. A covid transport map has been added to the HCC website and ideas from the public can be suggested. Ray Gardner (local HCC Highways Engineer) has been asked to clear the gullies under the A303 bridge and it will be seen if the planned works, which are scheduled for this Autumn, can be accelerated. Cllr Wandless noted that surveyors appear to have visited the site.

HWRC are adding more booking slots but residents can call 02380 179949 if they are still having difficulty booking a slot.

Cllr Bramley noted that the Rights of Way Volunteer Group may be able to assist with the footpath clearance which is being dealt with in-house by HCC this year and will not be as extensive as in previous years.

Cllr Bramley further noted that she will be contacting Steve Brine and the County and City Councillors following a very serious incident related to Carousel Park. HCCLr Porter will discuss the matter with John Turton, who leads the local Police team, and will seek to arrange a meeting. She noted that progress has been made in the recruitment of Enforcement Officers for the Carousel Park review.

967.2 DCCLr Stephen Godfrey noted that the City Council are still delivering most of their services but that Planning Enforcement is still restricted. Play areas are re-opening this weekend and officers have also been very busy providing support for businesses. £1.4 million has now been distributed to smaller businesses. Pubs and cafes are due to open and measures have been taken in the City centre to ensure that this goes smoothly.

The Local Plan will be extended from 2036 to 2038 to allow more time for its preparation.

More information will be arriving shortly about the Garden Waste Collection Scheme which is due to start in February 2021. The cost to householders will be £59 or £39 per bin and applications to join the scheme will begin in September.

## 968 QUESTIONS FROM THE PUBLIC

No questions were received from the public.

*The meeting resumed*

Chairman's initials ..... Date .....

**969 CORRESPONDENCE** received by the Clerk in the past month:

Victim Support

Grant request.

It was **agreed** to make a grant of £300 in September.

HCC Countryside Services

The BT box installed on Bridleway 10 cannot be legally challenged due to the

Noted.

broad powers given under the  
Communications Act 2003.

## 970 PLANNING & ENVIRONMENT

- | <u>New Applications</u>          | <u>Detail</u>                    | <u>Draft comments</u>  |
|----------------------------------|----------------------------------|--|
| 470 Highways House, London Road. | Two storey extension and garage. | The proposal represents a significant increase to the footprint. <b>No comment</b> subject to no neighbour concerns being raised before the deadline for comments on 3 <sup>rd</sup> July. |
| 471 10 Dever Close, Micheldever  | Summer house in rear garden.     | <b>No comment.</b>   |
- 970.2 The draft comments on 470 to 471 were **agreed**.
- 970.3 958.3 Affordable Housing & Exception Sites Helen Farnham (WCC New Homes Project Manager) has noted that the completed title report for the land beside Barron Close should be received imminently. The access/capacity for this site has not changed and three units are still being considered. For this site and Southbrook Cottages, the sewerage treatment plant investigations are almost concluded. Helen has offered to provide an item for the Dever about registering for affordable housing and it was agreed that this would be very welcome.  
Cllr Helen has requested a virtual planning meeting to discuss the proposals for Southbrook Cottages and the allocation of affordable housing. It was agreed that this meeting would be open to all councillors and the Clerk will circulate the Southbrook presentation to those who have not previously received it.  
HCCllr Porter noted that the proposed development at Southbrook would need to be adjacent to the existing buildings and that this might prove controversial.
- 970.4 958.4 Village Design Statement WCC have asked to see a final version of the VDS with pictures and maps included. Cllr O’Keefe advised that the pictures should be available in a couple of weeks but that permission is still required for the maps. It was suggested that it might be possible to submit with a watermark over the maps and the Clerk will check this with WCC.
- 970.5 958.5 Winchester Local Plan 2036 & Call for sites The next stage in the Local Plan review process is the Strategic Issues and Options consultation in the Autumn. The sites to be included in the plan will not be known until Spring 2021.
- 970.6 958.6 Carousel Park See 967.1 above.
- 970.7 New Cllr Bramley noted that she was resigning from the Planning Committee due to her dissatisfaction with the manner in which the Planning Department, and Enforcement in particular, are dealing with planning applications.

## 971 PARISH SERVICES

- 971.1 959.1 Highways Matters Quotes are being sought for repairs to the wall at the War Memorial. A dual waste bin has been requested near the village hall in East Stratton.
- 971.2 959.2 Pavement Micheldever Station to railway bridge A site meeting is to be held with HCC Countryside Services to explore the possibility of upgrading the woodland path.
- 971.3 959.3 Network Rail A number of complaints have been received about rubbish and foul language during current overnight works. These have been reported to Network Rail as they are clear breaches of their Code of Conduct. Residents have been encouraged to lodge similar complaints.
- 971.4 959.4 Parking in Micheldever Station The outcome of discussions between WCC and the agent for the Estate are awaited.
- 971.5 959.5 SLR & Speed Surveys Designs for the gateways on Overton Road are awaited.
- 971.6 959.6 Rights of Way information boards The design of the boards is currently being finalised.

Chairman’s initials ..... Date .....

- 971.7 959.8 Local bus services No further update has been received.

- 971.8 New A303 Flooding See 967.1 above.

## 972 SPORTS & RECREATION

- 972.1 960.1 Warren Field & Play Area The play areas can re-open from Saturday 4<sup>th</sup> July. Government guidance states that no written risk assessment is required for organisations with less than five employees. An inspection of the equipment must be carried out prior to opening and potential risks mitigated as far as possible. Cllrs Foot, Wandless and Cobb will inspect the equipment prior to opening and install signage, based on that being used by WCC, reminding users of social distancing, hygiene and the maximum number of users appropriate to each play area. The re-opening can then be publicised on Facebook.  
The need to be able to re-open the Warren Centre whilst also preventing unwanted visitors was discussed.

Normally cars parked in the car park assist in restricting access to the field but this is not currently the case. It was **agreed** that the logs should be removed from the main entrance and, with other logs if available, used to block the edge of the field. The keys for the padlock will be given to the Warren Centre in order that the gate can be locked whenever the centre is not in use. A site meeting will be held as soon as possible, with councillors and representatives from the centre, to consider longer term measures. Once quotes have been received an extra meeting may be called before September to select a contractor to carry out the security work.

972.2 960.2 LRPF Pavilion & Play Area See above for details of the play area re-opening.

972.3 960.3 LRPF Car park The work contracted for on the car park is now complete with some extra work also being undertaken.

## 973 FINANCE

973.1 Accounts for payment were **agreed**:

			Total	VAT	Net
2465	Winchester Kitchens & Carpentry	Deposit re new E.Stratton noticeboard	350.00	0.00	350.00
2466	Paul Reynolds	Internal audit fee	315.00	0.00	315.00
2467	SSE	LRPF pavilion electricity	139.89	6.66	133.23
2468	Grass & Grounds Ltd	May grass cutting	504.60	84.10	420.50
2469	Wicksteed	Footboards for horse	260.82	43.47	217.35
2470	John Botham	Locks & chains for Warren Field	120.92	0.00	120.92
2471	Andrew Adams	Volunteer group costs + Zoom subscription	78.16	7.20	70.96
2472	David Wandless	Play area tape & cable ties for closure	25.96	4.32	21.64
2473	The Warren Centre	Room hire 8/1/20	24.00	0.00	24.00
2474	Jocelyn Jenkins	June salary	790.44	0.00	790.44
2475	Jocelyn Jenkins	June expenses	30.00	0.00	30.00
2476	Jocelyn Jenkins	July salary (approved in advance)	790.44	0.00	790.44
2477	HMRC	1st Qtr PAYE	391.71	0.00	391.71
2478	Nursery Agric.Servs Ltd	LRPF car park	10704.00	1784.00	8920.00
2479	Dever Printing	July newsletter & contact sheet	558.19	0.00	558.19
DD	NEST	June pension contributions	177.74	0.00	177.74
DD	NEST	July pension contributions (approved in adv)	177.74	0.00	177.74
DD	ICO	Data protection registration	35.00	0.00	35.00

## RFO's Report

973.2 961.2 Balances & Bank reconciliation Balances report 31<sup>st</sup> May 2020.

Cash held: £87,636.01. Reserves: Earmarked: £63,612. General: £24,024.

It was **agreed** to make grants to the churches in September. These will be at the same rate as in 2019.

973.3 961.3 Bank Accounts An application has been made to the Co-Operative Bank.

973.4 961.4 Risk Management & Covid Response Regular updates are posted on the website.

973.5 New Annual Return 2019/20 It was **agreed** to accept the Annual Governance Statement (Section 1) and this will be sent to the Chairman of the meeting for signing.

973.6 New Annual Return 2019/20 It was **agreed** to accept the Accounting Statements 2019/20 (Section 2) and this will be sent to the Chairman of the meeting for signing.

Chairman's initials ..... Date .....

## 974 OTHER COMMITTEES

974.1 962.1 Northbrook Hall No report.

974.2 962.2 The Warren Centre The AGM was held last night via Zoom.

974.3 962.3 East Stratton Village Hall The pre-school is continuing to use the hall.

974.4 962.4 Allotments No report.

974.5 962.5 Media and Broadband Local broadband appears to be reliable at present.

974.6 962.6 Monthly Dever item Item from Helen Farnham plus notice re play areas.

974.7 Other Council matters None.

**The Chairman closed the meeting at 9.35pm**

**Next meeting:** This is scheduled for 7.30pm Wednesday 2<sup>nd</sup> September 2020 at East Stratton Village Hall.

Any change to the date or other arrangements will be publicised closer to the date of the meeting.

Chairman's signature .....