

**NOTES of the DECISIONS TAKEN**  
**by MICHELDEVER PARISH COUNCIL**  
**In APRIL 2020 when it was not possible to hold the monthly meeting**  
**scheduled for 1<sup>st</sup> April 2020**

Due to the national lockdown imposed by Government on 23<sup>rd</sup> March 2020 it was not possible to hold meetings from this date,

An agenda, which noted that the 1<sup>st</sup> April meeting would not be held, was issued to all councillors and posted on the website and noticeboards on 26<sup>th</sup> March 2020.

Councillors were also issued with a list of the matters on which their vote was required. Responses were received from the following Councillors:

Cllr Olive Bramley, Cllr Peter O'Keefe, Cllr Andrew Adams, Cllr Graham Foot, Cllr Roger Townsend and Cllr David Wandless.

**Code of Conduct** No Pecuniary or non-pecuniary interests were declared in respect of the matters included on the agenda. In payments, the cheque payable to Cllr O'Keefe, is a refund of expenses incurred in respect of the website and Village Design Statement.

**Minutes of the meeting of 4<sup>th</sup> March 2020** All respondents approved the draft March minutes. These will be formally approved and signed at the next meeting.

**Planning**

The following planning applications were considered:

434 Northbrook Arms, East Stratton	Revised plans for alterations.	<b>No further comment (previously supported with concerns re parking).</b>
461 Holly House, Duke Street	Free standing glasshouse.	<b>No comment.</b>

No comments were received about the WCC proposals for development at Southbrook Cottages.

All other matters carried forward to the next meeting.

**Parish Services**

It was noted that the signage at the railway bridge on Andover Road has been damaged. All other matters carried forward to the next meeting.

**Sports and Recreation**

Grass cutting has been delayed due to the lockdown but will now take place with a single operator and appropriate social distancing measures in place. All other matters carried forward to the next meeting.

**Finance**

The following payments were approved:

Winchester City Council	Play area inspections	89.90
SSE	Electricity at LRPF pavilion (est)	144.79
Nursery Agric. Services Ltd	Paving at Warren Centre	6640.80
Peter O'Keefe	Website and VDS expenses	154.64
HMRC	4 <sup>th</sup> Qtr PAYE	423.39
Jocelyn Jenkins	March expenses	80.84
Jocelyn Jenkins	March salary	781.68
NEST	March pension contributions	177.74
PWLB	Loan repayment – loan 2 W.Centre	2443.43

It was agreed by all respondents that the Clerk could act as first signatory on all cheques (if necessary) until meetings resume.

All respondents agreed with the accounts to 29<sup>th</sup> February 2020.

**Risk and Coronavirus**

The Parish Council website [www.micheldeverparish.org.uk](http://www.micheldeverparish.org.uk) contains details of the Parish response.

**Other Committees**

It was noted that the village halls are currently closed. Several tyres were left behind the Warren Centre but have been collected by Micheldever Tyres.

Damage was noted to the wall around the War Memorial at Northbrook Hall.

Broadband is mostly coping with the extra demand due to home working although issues have been noted in the afternoons.

These notes are a record of decisions taken in the absence of a meeting and are to be formally approved at the next meeting to be held. The responses received from councillors have been retained as a record of the decisions taken.

Jocelyn Jenkins  
Clerk to Micheldever Parish Council  
22<sup>nd</sup> April 2020

Approved at the meeting of .....

Minute Reference .....